

# United States Court of Appeals for the Armed Forces

Washington, D.C. 20442-0001

## Registration Form for Electronic Filing of Pleadings

Name:

U.S. Court of Appeals for the Armed Forces Bar Number:

Address:

City:

State:

Zip:

Phone:

Email:

Last 4 digits of SSN:

In order to participate in this program and gain access to the necessary web page(s), you must obtain a logon and password. Your logon will be based on your first and last name. However, you may request your own password. Requested passwords must comply with the requirements summarized in the Clerk of Court's instructions. If you do not request a specific password, the Court will assign one to you. Passwords must be changed every three months. It is not necessary to re-register each time a motion is electronically filed.

Requested password: \_\_\_\_\_(optional)

Rules applicable to filing pleadings electronically with the Court:

- (1) Access to this electronic service is restricted to members of the Court's Bar.
- (2) At this time, electronic filing is restricted to unopposed motions for enlargement of time.
- (3) Counsel filing electronically must contact opposing counsel prior to filing an electronic pleading to determine whether opposing counsel will contest the request contained in the pleading. If opposing counsel intends to contest the requested relief, the moving party may not file electronically.
- (4) Use of your logon and password constitutes your signature for the motion.
- (5) Counsel filing electronically will list co-counsel, if any, in the comments section of the motion.
- (6) In the event an attorney believes that the security of an existing password has been compromised and a threat to the Court's system exists, the attorney will give immediate telephonic notice to the Office of the Clerk of the Court.

I agree to accept responsibility for all filings made using my Court issued LOGON and PASSWORD, and have read and agree to be bound by the instructions governing the U.S. Court of Appeals for the Armed Forces Electronic Filing System. The information I have provided is accurate and complete.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

All registration forms shall be mailed or faxed to:

Clerk of the Court  
U. S. Court of Appeals for the Armed Forces  
450 E Street N.W.  
Washington, DC 20442

Attn: Electronic Filing Registration

Fax #: (202) 761-4672

Each registering attorney will receive from the Court electronic notification of acceptance or rejection to use this system. Notification will contain your assigned logon and password. The Court will attempt to respond to the receipt of your application within two business days.

If you have any questions regarding your registration, please contact the Court at (202) 761-1448.